

Kilda Group Position Description: Management and Technology Consultant	
Company:	Kilda Group LLC
Company Description:	<p>Kilda Group is a management and IT consulting services firm that helps clients plan, implement, and manage large-scale, enterprise-wide modernization and performance improvement efforts. Our focus is on the people and process domains of public sector improvement initiatives to include:</p> <ul style="list-style-type: none"> • Program and Project Management • Transformation and Transition Management • Training, Facilitation and Documentation • Technology Implementation <p>We are passionate about our clients achieving positive and lasting results that are defined by:</p> <ul style="list-style-type: none"> • Mission-enabling objectives • Quantifiable performance results <p>Kilda Group was founded in 2001 and is headquartered in Severna Park, Maryland.</p>
Company Size:	~20 Employees
Website:	www.kildagroup.com
Hiring POC:	Please send resume to work@kildagroup.com
Job Title:	Management Consultant
Job Type:	Fulltime
Job Description:	<p>Serve as part of Kilda Group’s project delivery team. Create value through the analysis, design, development, implementation, evaluation, and optimization of solutions that will meet client requirements and exceed company expectations. This position requires an initiative-taking, detail-oriented, results-driven person that quickly adds value and directly contributes to our team and to our customers’ successes. Success in this position requires the ability to:</p> <ul style="list-style-type: none"> • Design, develop, and deploy custom applications using Microsoft Power Platform to include Power BI, Power Apps, and Power Automate; • Design, develop, and deploy custom dashboards and reports by integrating multiple data sources within Power BI to enable faster, better decisions; • Improve data quality on systems through practical quality assurance, control, and management practices; • Transfer data into new formats to make it more appropriate for analysis; • Periodically extract, collate, curate, and load data; • Build tools to automate data collection; • Develop and maintain technical documents and data dictionaries to align system stakeholders on data and business logic; • Create easy-to-understand, visually powerful presentations, communicate clearly and succinctly, take detailed meeting notes, and be an expert in use of MS Teams, Excel, and PowerPoint; • Facilitate translation of technical ideas and jargon into easily understood concepts; • Support client and internal working sessions and presentations; • Create job aids and training materials for clients and internal requirements; • Support internal assignments that may include but are not limited to business development, marketing, website updates, and process documentation; • Lead, manage, peer review, and/or complete tasks individually; • Quickly understand, simplify, and resolve complex issues; and • Research and gain mastery of unknowns quickly. <p>This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities, and activities may change and/or new ones may be assigned with or without notice.</p>

Requirements:	<ul style="list-style-type: none"> • Demonstrated proficiency in utilizing problem-solving and low-code development skills to gather and oversee data, resulting in the extraction of valuable insights • Bachelor’s degree with a minimum GPA of 3.2 • Minimum of 2 years of relevant professional experience • Capability to thrive in a diverse technical and business setting, including the skill to facilitate discussions with technical and non-technical resources • Able to organize, prioritize, manage, execute, and status multiple assignments with shifting priorities • Excellent organizational and time management skills • Have a natural curiosity to inform timely decisions by leveraging data, research, and analytics • Motivated to learn new competencies • Demonstrated excellence in problem solving with process driven analytical skills • Demonstrated excellence in leadership, management, and task completion—self motivated • Excellent verbal and written communication skills with advanced MS Office abilities • Very energetic and highly motivated/enthusiastic; Proactive problem solver • Must currently have or achieve PMP or equivalent/higher project management certification within 36 months of hire • Must be able to pass an extensive background investigation • US citizen and resident living in the DC or Baltimore metro area <p style="text-align: center;"><i>Kilda Group is a veteran-owned company; Veterans are encouraged to apply</i></p>
Desired:	<ul style="list-style-type: none"> • Certifications and direct experience with Microsoft Power Platform, including Power Automate and Power BI • Direct SharePoint experience
Salary:	Commensurate with knowledge, abilities, experience, attitude, and clearance
Location:	DC Metro area; Mostly remote due to COVID (as government return to work mandates evolve this could change); Limited travel (<10%)
Kilda Group is an Equal Opportunity Employer—All employees are “at-will”	